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Accounting, Business Methods, Investments, and the Exchanges

NEW BOOKS

- ASPLEY, J. C. *What a salesman should know about credits*. Pocket edition. (Chicago: Dartnell Corporation. 1918. Pp. 95. \$1.)
- BABSON, R. W. *Business barometers used in the accumulation of money. A text book on applied economics for merchants, bankers, and investors*. Eleventh edition. (Wellesley Hills: Babson Service Co. 1918. Pp. 435. \$2.50.)
- BARRETT, H. J. *How to sell more goods; secrets of successful salesmanship*. (New York: Harper. 1918.)
- BOLLES, A. S. *Bolles' manual for business corporation meetings*. (Philadelphia: John C. Winston Co. 1918. Pp. 278, 239.)
- CASTENHOLZ, W. B. *Auditing procedure*. (Chicago: La Salle Exten. Univ. 1918. Pp. 342. \$3.50.)
- EGGLESTON, DeW. C. *Problems in cost accounting*. College of the City of New York series in commerce, civics, and technology. (New York: Appleton. 1918. Pp. 14, 349. \$2.50.)
- EMERY, J. A. and WILLIAMS, N. B. *Governmental war agencies affecting business*. Second edition. (New York: Nat. Assoc. Mfrs. 1918. Pp. 190.)
- DEFLEURY, R. *La production industrielle intensive. Son influence sur le prix de revient*. (Paris: Dunod & Pinat. 3.30 fr.)
- GARDNER, E. H. *New collection methods*. (New York: Ronald. 1918. Pp. xviii, 467. \$4.)
A business man's book. It throws light on credit relationships between manufacturers, jobbers, and retail dealers. Chapter 26 treats of trade acceptances.
- HALE, R. L. *Valuation and rate-making. The conflicting theories of the Wisconsin Railroad Commission, 1905-1907*. Columbia University studies in political science, vol. LXXX, no. 1. (New York: Longmans. 1918. Pp. 156. \$1.50.)
- HERSCH, A. D. *Michigan law of chattel mortgages, with forms*. (Detroit: F. S. Drake. 1918. Pp. xii, 607. \$6.50.)
- HIGHAM, C. F. *Scientific distribution*. (New York: A. A. Knopf. 1918. Pp. 183. \$1.50.)
A book on advertising; the historical, modern, and prophetic aspects of distribution.
- IZART, J. *Methodes économiques d'organisation dans les usines*. (Paris: Dunod & Pinat. 1918. 7.50 fr.)
- KATH, E. W., compiler. *Uniform cost accounting for steel furniture industry*. (Cleveland, O.: Nat. Assoc. Steel Furniture Industry. 1918. Pp. 106.)

- KENNARD, B. E. *The educational director. Department store manuals.* (New York: Ronald Press Co. 1918. Pp. 207.)
- KLEIN, J. J. *Bookkeeping and accounting. Introductory course.* College of the City of New York series in commerce, civics, and technology. (New York: Appleton. 1918. Pp. 226. \$1.25.)
- LEE, J. M. *History of American journalism.* (Boston: Houghton Mifflin. 1917. Pp. x, 462. \$3.50.)
- MINER, G. W. and FAYETTE, H. E. *Principles of bookkeeping; brief course, illustrating the direct method of closing the ledger.* (Boston: Ginn. 1918. Pp. vii, 192. \$1.12.)
- RAGLAND, R. E. *California laws of business and California legal forms.* (San Francisco: Rufus E. Ragland. 1918. Pp. 57. \$2.50.)
- RITTENHOUSE, C. F. *Accounting theory and practice.* (New York: McGraw-Hill Bk. Co. 1918. Pp. 56. \$2.50.)
- ROE, E. T. *The new standard American business guide; a complete compendium of how to do business by the latest and safest methods.* Eighteenth edition. (Chicago: J. A. Hertel Co. 1918. Pp. 512. \$1.75.)
- SHELP, B. B., compiler. *Office methods.* (New York: H. W. Wilson Co. 1918. Pp. 27. 25c.)
- STEIN, L. *Buying brains. Facts and suggestions regarding the establishing of better relations between employers and employees.* (New York: Authors Press. 1918. Pp. 229. \$2.)
- Accounting and costs; finding bank costs; how to check profit leaks; simple cost systems that pay; making every account profitable; tested ways to reduce costs.* (Chicago: Shaw. 1918. Pp. 225. \$3.)
- Five roads to financial independence.* (New York: Ratner Securities Corp. 1918. Pp. 190.)
- Investing.* (Dallas, Tex.: Texas Mortgage Co. 1918. Pp. 23.)
- Langley interest tables 4 1/2 per cent, showing exact interest for six months.* (Boston: Bankers Nat. Supply Co. 1918.)
- Latin-American year book for investors and merchants.* 1918 edition. (New York: Criterion Newspaper Syndicate, 15 Park Row. 1918. Pp. 600. \$2.50.)
- Office work; a selected list of books in the library.* (St. Paul: Public Library. 1918. Pp. 8.)
- Summary and abstract of "Blue sky laws" in force in the various states of the United States.* (Chicago: Sonnenschein, Berkson & Lautmann and Davis Levinson. 1918. Pp. 54.)
- Synopsis of decisions and recommendations relating to freight and passenger accounts, July, 1888, to September, 1917, inclusive.*

(Washington: Assoc. Am. Ry. Accounting Officers. 1918. Pp. 111. \$1.)

The Taplex budget and record for personal or family expenses; a simple yet efficient expense record combined with the budget plan of setting aside a definite sum for each item of expense. (New York: Taplex Corporation. 1918. Pp. 159. \$2.)

Capital and Capitalistic Organization

NEW BOOKS

GRAZIADEI, A. *Quantità e prezzi di equilibrio fra domanda ed offerta in condizioni di concorrenza, di monopolio et di sindacato fra imprenditori.* (Rome: Athenaeum. 1918.)

HENDERSON, G. C. *The position of foreign corporations in American constitutional law; a contribution to the history and theory of juristic persons in Anglo-American law.* (Cambridge: Harvard Univ. Press. 1918. Pp. xix, 199.)

IGNATIUS, M. B. *Financing public service corporations.* (New York: Ronald Press. 1918. Pp. xviii, 508. \$5.)
To be reviewed.

Labor and Labor Organizations

Women in the Engineering Trades. A Problem, a Solution, and Some Criticisms. Being a Report Based on an Enquiry by a Joint Committee of the Fabian Research Department and the Fabian Women's Group. By BARBARA DRAKE. Trade Union Series, No. 3. (London: Fabian Research Department. 1917. Pp. 143. 2s. 6d.)

Economic Effects of the War upon Women and Children in Great Britain. By IRENE OSGOOD ANDREWS. Carnegie Endowment for International Peace. Preliminary Economic Studies of the War, edited by DAVID KINLEY. (New York: Oxford University Press. 1918. Pp. vi, 190. \$1.00.)

Munition Lassies. By A. K. FOXWELL. (New York: Hodder and Stoughton. 1917. Pp. 196. 2s.)

Women War Workers. Edited by GILBERT STONE. (London: Harrap and Company. 1917. Pp. 320.)

Women's Work in War Time. A Handbook of Employments. Edited by H. W. USBORNE. With a Preface by LORD NORTHCLIFFE. (London: T. Werner Laurie. 1917. Pp. ix, 174. 2s.)

Women and War Work. By HELEN FRASER. (New York: G. Arnold Shaw. 1918. Pp. 308. \$1.50.)

Mrs. Drake's report takes its place with the investigations made